



CONSTITUTION, SUBSCRIPTIONS AND MINIMUM ENTRY STANDARDS

- Version 9 agreed on and effective from 1st April 2026.

A. Constitution

1. Objectives

The Association's main role is to promote the whole siphonic drainage industry and show to the wider construction industry its advantages over gravity drainage. This will be achieved by meeting construction industry organisations (other trade associations, designers and contractors), publicity, public relations, e-media and a designated website. Seminars and conferences may be considered, subject to resources and target audience.

2. Incorporation

The Association is formed as a group of members and is not an incorporated entity. Members agree to comply fully with the Competition Act 1998, Article 81 of the EC Treaty and all other relevant legislation.

2A. Limitation of Role and Responsibility

2A.1. The Association exists to promote standards and good practice with the siphonic drainage industry and to regulate membership in accordance with this Constitution.

2A.2. Membership of the Association does not constitute certification, warranty or endorsement of a member's products, services or workmanship.

2A.2. The Association shall not be responsible or liable for the acts, omissions or defaults of any Member.

2A.4. No Member, officer, Chair, Secretary or representative of the Association shall be personally liable for any act, omission, decision or statement made in good faith in the proper performance of their functions on behalf of the Association.

2A.5. All actions taken on behalf of the Association shall be deemed to be actions of the Association as a collective body and not of any individual Member or officer.

2A.6. The Association shall indemnify the Chair, Secretary and any other officer against any liability reasonably incurred in the proper performance of their duties on behalf of the Association, except where arising from fraud, dishonesty or wilful misconduct.

3. Data

All members are expected to comply with the current GDPR legislation.

4. Accounts

The Association will have its own bank account and will have accounts scrutinised annually by the membership.

4A Insurance

The Association may maintain such insurance as the Members consider appropriate to cover liabilities arising from the activities of the Association and its officers.

5. Chair

The Chair of the Association will be drawn from the membership and will serve a term of one year. This post will rotate through Full Members and will be taken in the order of the alphabetic progression through company names. Any company which does not wish to take on the role can refuse and the position will pass on to the next company in the list.

6. Secretariat

The Association shall appoint a Secretary whose duties will be agreed by the members and will liaise with the Chair regarding day-to-day activity. Secretariat services will be provided to the Association for a pre-arranged yearly fee. The membership can at any time ask for a new Secretary to be appointed. The Secretary will not have voting rights.

6A. Authority of Officers

Any act or decision taken by the Chair or Secretary in good faith and within authority delegated by the Members shall be binding on the Association and shall not give rise to personal liability.

6B. Communications

Public statements or communications on behalf of the Association may only be made by the Chair, the Secretary or a person expressly authorised by the Members. Other members speak only in their own capacity.

7. Meetings

Regular management meetings shall be held as required, either online or at locations and at times agreed by the membership.

8. AGM

An Annual General Meeting shall be held to undertake the following business:

- A. Approve the Accounts for the year preceding the meeting.
- B. Approve the Budget for the year in which the meeting is held.
- C. Review the Constitution.

8A. Amendments and Version Control

Any amendment to this Constitution shall be approved by the Full Members and shall take effect from the date specified in the resolution. The Secretary shall maintain the definitive current version of the Constitution.

9. Quorum

The quorum of a meeting of the Association shall be at least 50% of Full Members rounded down.

10. Voting

Each full member of the Association will have an equal vote in any changes to the Associations structure, or on the admittance of new members.

Voting will be by a simple majority of the Full Members of the Association.
Voting will be by a show of hands in a meeting or by email.

A member will have forfeited voting rights on a particular item if they have not replied within seven working days of the request to vote being received.
Receipt of votes will be monitored by receipt messages for email. Reminders will be sent to companies who have not voted within five working days.

10A. Conflicts of Interest

Any member or officer with a direct or indirect interest in a matter under consideration shall disclose that interest and, where appropriate, withdraw from discussion and voting on that matter.

11. Sanctions / appeals

In the event of any member being reported not to be compliant with the Criteria for membership or to have transgressed the Code of Conduct of the Association, the Secretary shall first investigate and prepare a report for the members. The Member, regardless of the category of membership, shall have a right of representation at a General Meeting considering the report after which the member being investigated shall withdraw and a decision made by the meeting. The decision and the sanction decided (termination of membership, a letter from the Secretary reminding the member of their obligations of membership) sent to the member. The decision of that meeting will be final unless the member can offer new and valid evidence to the contrary. Any decision under this clause shall be made subject to quorum and by simple majority of the Full Members present and voting.

11A.1. Where a complaint or concern is raised regarding a Member's compliance with this Constitution or the Code of Conduct, the Secretary shall notify the Member in writing of the nature of the complaint and the provisions alleged to have been breached.

11A.2. The Member shall be given a reasonable opportunity (being not less than 10 working days) to submit written representations and supporting evidence in response.

11A.3. The Secretary shall investigate the matter and prepare a written report for consideration by the Full Members, together with any representations received from the Member concerned.

11A.4. The Member concerned shall have the right to address the meeting considering the report, following which they shall withdraw and take no part in the decision-making process.

11A.5. The Full Members shall determine, by simple majority and subject to quorum, whether a breach has occurred and what sanction (if any) is appropriate, including warning, suspension, or termination of membership.

11A.6. The decision of the Full Members shall be final unless the Member can demonstrate new and material evidence of a material procedural irregularity.

11A.7. All disciplinary investigations and proceedings shall be treated as confidential by the Association and its Members, save where disclosure is required by law or approved by the Members.

12. Resignations

12.1. A member may choose not to remain in membership by informing the Secretary in writing. Failure to pay the subscription within 8 weeks of the due date will be taken as a resignation, with a reminder sent after 4 weeks.

12.2. Resignation shall take effect upon receipt by the Secretary and shall not invalidate, reverse or require reconsideration of any disciplinary investigation, finding or decision already made or commenced prior to resignation.

B. Categories of Membership

1. Full Member

Full Member is defined as:

- A. The holder of the intellectual property rights of both software and outlet.
- B. A company which is the sole agent for another company in the UK provided that company is not a member of the Association.

A Full Member may supply a range of goods and services, as follows:

- 1. Design, supply of outlets, pipework and installation.
- 2. Design, supply of outlets and pipework only. Installation by registered installers.
- 3. Design and supply of outlets only.

2. Association Member

An Association Member is defined as a company which uses design software and installs outlets and pipework systems supplied by a Full Member. This category of membership will attract a reduced subscription but will not have voting rights.

3. Trade Member

A Trade Member is defined as a supplier of products or services in ancillary components for drainage such as manufacture of pipework, gutters or services for specialist cleaning. This category of membership will attract a reduced subscription but will not have voting rights.

4. Lay Member

The Association may invite suitably qualified lay members (such as a representative of a related trade association) to attend meetings. Their attendance should be approved by the membership of the previous meeting or following consultation with the Chairman and will have no voting rights.

5. Technical Advisors

Technical advisers may be invited to assist the Secretary to answer technical enquiries and may be invited to attend meetings. Any fees arising from services provided to the Association shall be agreed by the Full Members. They will not have voting rights.

C. Subscriptions

1. Full Member: £1,000.00
2. Associate Member: £500.00
3. Trade Member: £150.00

Subscription fees are exempt of VAT

4. The membership year shall run from 1st January to 31st December.
Subscriptions of those joining mid-year shall be charged monthly pro-rata.

D. Criteria for Membership – Full Member

D.1. Design and Products

Where applicable to the product/service being supplied as defined in B1 (above), compliance with the following criteria must be demonstrated by third party testing and accreditation:

D.1.1 Design

1. Members must provide calculation software which has been approved by an independent, recognized assessor, or which can be assessed as functional by the Secretary of the Association. Software should use basic hydraulic formulas (Colebrook- White, Darcy) and loss factors for fittings, which can be backed up by published data or third-party testing.
2. Calculation should be made within the parameters of BSEN12056-3:2000.
3. Members' designs must comply with BS 8490.
4. Members must be suitably indemnified for design and calculation.

D.1.2 Outlet

1. Must manufacture or be sole supplier of a purpose-designed outlet, or an outlet which has been specially modified to prime progressively without excessive water depth. The product must comply with EN1253-1.
2. Must publish detailed drawings and fitting instructions which demonstrate the method of attachment of the outlet to the waterproof membrane for which the outlet is designed.

D.1.3 Pipework

1. Pipework should be in compliance with a recognized standard, as follows:
 - A. High Density Polyethylene (HDPE): impartially certified to EN1519 or EN12201, with minimum Standard Dimension Ratio (SDR) 26.
 - B. Cast iron: EN877
 - C. Stainless steel: EN1124
 - D. Galvanised steel: EN1125
2. Full Members supplying pipework are required to submit evidence of the appropriate impartial third-party certification of conformity of product as part of their initial application and ongoing audit processes.
3. Pipes, fittings and joints (without brackets) should be suitable to withstand the positive pressures applied during pressure testing. The pipes, fittings and joints (without brackets) should also be suitable to withstand the magnitude and duration of the negative pressures that might be generated during siphonic operation taking account, if necessary, of possible ovality of pipe. All components of the system should have a design life of at least 20 years.

D.1.4 Pipe Support

1. Pipe support and clamp systems must be capable of restraining pipework against excessive lateral movement.
2. In the event of a dispute arising in which the SRDA is asked to advise a third party on the suitability of a support system, calculations shall be presented to the Secretary to prove the adequacy of a pipe support system.

D.2 Full Member – Installation.

1. Members must publish full installation instructions covering:

- Detailed drawings and fitting instructions which demonstrate the method of attachment of the outlet to the waterproofing layer for which the outlet is designed.
- Compliance with BS 8490 for system design, jointing and suspension.
- System maintenance.

2. HDPE Pipework: factory-control conditions must be achieved in all fusion welding:

- Butt fusion jointing must be by use of hydraulically controlled (or other SRDA-approved) equipment. Evidence must be supplied to the Secretary that all operatives have received adequate training in the operation of site equipment.
- Electrofusion sleeves must be used for all other welding.
- Compliance with BS 8490 regarding jointing.

D.3 Audit

1. Each Full Member shall be subject to an audit by the Association of their design, product and installation on a rotational basis.

2. During the audit process companies designs and installations will be assessed for:

- Compliance with this Constitution.
- Installation quality.
- Customer satisfaction.
- Evidence of suitable indemnification for designs and calculations.

D.4 Durability

The SRDA require all components used within any installation to have a minimum service life of 20 years.

E. Criteria of Membership – Associate

1. Associate members should comply with the criteria defined in section D1 (above), where relevant.
2. Associate members must have the capability to design systems within their own organisation and should be able to demonstrate they have made a minimum of 5 installations a year within the previous 3 years.
3. Associate members must be suitably indemnified for design and calculation.

F. Criteria of Membership – Trade and Lay Members

1. Criteria for membership: trade and lay members should comply with the criteria defined in section E (above), where relevant.
2. Quality management system: A Trade Member must demonstrate that they operate a suitable system of third-party monitoring of their management systems by one or more of the following:
 - Registration or accreditation to ISO 9001.
 - Registration with a pre-qualified monitoring body registered with SSIP²
3. Training provision: trade member must provide for the training of operatives and support staff.
4. Records of training: an applicant or member must maintain a detailed register of relevant training undertaken by its employees.
5. Commercial probity: an applicant or member must support their application with documentary evidence of a proven period of trading in the United Kingdom, or in a similar environment to the United Kingdom which could be assessed by the Full Members.
6. Health and safety: an applicant or member must have an acceptable statement of compliance with statutory requirements in respect of Health and Safety.

G. Dispute Resolution

The SRDA considers itself competent to attempt to resolve disputes between clients or main contractors and installers, whether SRDA Members or not. The Secretary (with the assistance of whosoever they felt useful to employ) would prepare the case for consideration by the SRDA committee, but members involved in such a dispute would not be asked to participate, except to answer questions for evidence for the enquiry. Any assistance, inspection, comment or opinion provided by the Association under this section is provided on a non-reliance basis and does not constitute legal, technical or professional advice.

CODE OF CONDUCT

Effective from: 1st April 2026

1. Commercial dealings

Members shall, in all senses and at all times, observe a high standard of commercial dealing with their clients, suppliers, contractors and manufacturing companies. Equally, the former may reasonably expect similar standards from the latter.

2. Contracts and quotations

A Member shall ensure that clients are supplied with adequate information concerning the wording of the contract, the contract price and/or itemised rates, together with technical information and any options that may be open to the client. Thereafter a Member shall submit a detailed written specification and quotation for work to be undertaken, unless the work is of such minor or urgent a nature as to preclude the submission of a quotation. In such case the client should be advised that it would be to the advantage of both parties if the work was carried out on a daywork or cost-plus basis.

3. Design, specification and installation

Technical Standards: a Member must conform to BS 8490 and the SRDA Guide to Siphonic Drainage in its design, specification and installation advice.

Installation: a Member shall ensure that all work is undertaken by competent operatives with appropriate training in all relevant aspects of health and safety and in the specific work they carry out. In particular, the installation of siphonic systems shall be undertaken only by installers who have been assessed as competent by the outlet product manufacturer.

4. Insurance

A Member shall arrange and at all times maintain, adequate insurance cover in respect of employer's liability, public liability and such other liabilities as may be agreed between the parties. A Member has a statutory obligation to arrange employers' liability insurance.

5. Guarantee

A Member shall, if requested, guarantee new work against failures due to its defective workmanship for a period to match the guarantee provided by the manufacturer, subject to receipt of full payment within the terms of the contract. Maintenance work shall be exempted from such a guarantee.

6. Advertising

A Member shall ensure that the advertising and promotion of its products and services are accurate and do not transgress the British Code of Advertising Practice and the British Code of Sales Practice.

7. Health & Safety

A Member shall comply with the Regulations laid down in respect of its work by the Health and Safety Executive.

8. Mandatory Inspection

A Member must carry out an inspection of all work carried out, whether by direct or sub-contract labour.

9. Customer Complaints

A Member shall have a recognised method for dealing with complaints, as follows:

9.1. Generally, this shall include prompt inspection of suspect work as soon as practical and at the latest within three working days and its early rectification where required.

9.2 If the Member and its client remain in dispute, they will have recourse to the SRDA internal complaint procedure, which shall provide an inspection/conciliation service.

9.3 A Member which does not abide by the findings of the dispute procedure may face the possibility of expulsion from SRDA, which shall consequently involve the loss of their status as a Member.

Any disciplinary action or expulsion shall be conducted in accordance with the disciplinary procedure set out in the SRDA Constitution

The dispute procedure outlined above shall hopefully obviate the need for any other intermediary, but if this is not the case, a member firm shall co-operate with local consumer advisors or any other intermediary consulted by the consumer.

10. Completion of Contracts

A Member shall complete each contract:

10.1. On time as agreed in the contract but with provision for weather and other factors outside of its control.

10.2. Unless the client has failed to make agreed payments, is in serious breach of his or her agreement, or if there is some other substantial and valid justification.

11. Display

A Member shall:

11.1. Display on its premises the SRDA Certificate to publicise the observance of this Code of Conduct.

11.2. Disclose its existence to each client at the outset of any enquiry by that client.

11.3. Provide a copy, if requested, and shall ensure its mention in each contract.

11.4. Ensure that its employees are fully briefed on those aspects of the Code that apply to them and have access to it.

11.5. Use the logo strictly in accordance with the rules issued for its reproduction.

12. Review

This Code of Conduct shall be reviewed periodically alongside the Constitution, and any amendments shall be approved by the Full Members of the Association.

13. Compliance

A Member that does not abide by this Code of Conduct may be subject to disciplinary procedures and ultimately expulsion from SRDA. Any disciplinary action or expulsion shall be conducted in accordance with the disciplinary procedure set out in the SRDA Constitution. All disciplinary investigations and proceedings shall be treated as confidential by the Association and its Members, save where disclosure is required by law or approved by the Members.

14. Status of this Code

14.1 This Code of Conduct sets out the standard of behaviour and practice expected of Members but does not constitute certification, warranty or endorsement of any Members work, products or services by the Association.

14.2 The investigation of alleged breaches, the imposition of sanctions and any appeal process are governed by the SRDA Constitution.

14.3 This Code does not create standalone disciplinary procedures or appeal rights separate from the Constitution.

Any disciplinary action or expulsion shall be conducted in accordance with the disciplinary procedure set out in the SRDA Constitution